



WESTLANE SECONDARY SCHOOL
CO-OPERATIVE EDUCATION PROGRAM



Weekly Log Sheet

5960 Pitton Road, Niagara Falls, ON L2H 1T5 (905) 356-2401

Check all periods you have co-op	<input type="checkbox"/> ...1	<input type="checkbox"/> ...2	<input type="checkbox"/> ...3	<input type="checkbox"/> ...4	<input type="checkbox"/> ...5	<input type="checkbox"/> ...ALL DAY	FOR SCHOOL USE ONLY		
Log #	Date handed in						<i>This log sheet needs to improve in the following areas:</i>		
Student Name			Punctuality..... <input type="checkbox"/>		Legibility..... <input type="checkbox"/>		Spelling and/or		
			Completeness..... <input type="checkbox"/>		Overall Effort..... <input type="checkbox"/>		Grammar..... <input type="checkbox"/>		
Name of Work Placement Site							NOTE: For bonus marks you can also submit an extra paragraph describing a particularly interesting/memorable experience you had this week at your placement.		MARK: /10

DATE		TIME	Hours	TASKS/ACTIVITIES PERFORMED
Day	<i>Monday</i>	From		
Date		To		
Day	<i>Tuesday</i>	From		
Date		To		
Day	<i>Wednesday</i>	From		
Date		To		
Day	<i>Thursday</i>	From		
Date		To		
Day	<i>Friday</i>	From		
Date		To		

TOTAL HOURS THIS WEEK <i>(Monday to Sunday)</i>		<i>* Use the back of this page for additional comments and/or weekend days worked if necessary *</i>
Student's Signature & Comments		
Supervisor's Signature & Comments		

Personal Information on this form is collected under the authority of the Education Act 1980, Ch. 129 and will be used by the Co-operative Education Co-ordinator and teacher/monitor to ensure that the conditions of the program are clearly understood by the student and to provide emergency information to the employer. Questions about this collection should be directed to the Co-operative Education Co-ordinator of the student's school at the address and phone number indicated above.