

# Final Report

1. Document the history or origin of your work site. (i.e. when, where, how, why it began, who created it)
2. Identify any potential or unsafe working conditions at your workplace. What procedures have been established to make your workplace safer? What can you suggest to make your worksite safer?
3. Based on your worksite, discuss
  - a) the educational background required for this career field
  - b) the colleges/universities/apprenticeship that offer training in the field
  - c) length of training period
  - d) name of courses that are considered essential in the training period
  - e) the starting salary in this career field today
  - f) other jobs which contribute to the business where you work.
4. Define any 8 terms that you have encountered at your worksite (ie. dentures, spreadsheet, ECG etc.)
5.
  - a) Tell us how your personal growth, maturity, outlook on life and frame of mind have been influenced by your involvement with co-op this semester.
  - b) Write yourself a brief self-evaluation on how well you are doing, and give yourself a rating from 1 to 10. Justify your rating
6.
  - a) What did you learn in the area of cooperation? Did you see it in action, if so, explain where or how?
  - b) Describe a positive experience working with someone.
  - c) Define “initiative”. What does it mean “to take initiative”. How have you or might you demonstrate initiative on the job.
7.
  - a) Has the program allowed you to become more at ease in a variety of situations? State how various aspects of your work have changed you.
  - b) List some of the skills you have learned and explain how they are important to your being effective in your placement

- ★ **Your final assignment must be done in report form.**
- ★ **Report form requires you to use headings, sub-headings, and a table of contents**